

# Ideford with Luton

# Level 2 Action Plan for Promoting a Safer Church

## Introduction

The Church of England's safeguarding policy statement, *Promoting a Safer Church*, says:

*"All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan in place that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly."*

This Action Plan has been produced by an application called *Safeguarding Dashboards* for the consideration of the PCC.

**The PCC is invited to discuss, amend and approve this Action Plan.**

*Safeguarding Dashboards* has three levels:

- Level 1 - Safer Foundations;
- Level 2 - Safer Activities;
- Level 3 - Safer Practices.

Further information about these levels can be found at... <https://tinyurl.com/roadmap-safeguarding>

**This Level 2 Action Plan only covers Safer Foundations and Safer Activities.**

*Safeguarding Dashboards* can also produce a Level 3 Action Plan once sufficient progress has been made at Level 2.

Date approved by the PCC: \_\_\_\_\_

# Policies and Action Plan

	Status	Notes
<p><b>Safeguarding Policy Approval</b> The PCC must approve a parish safeguarding policy which complies with Church of England requirements.</p>	Completed	Children, Young People and Vulnerable Adult Safeguarding Policy Statement of St Mary's Ideford and St John's Luton. Devon . This document will be re-signed at the first PCC meeting in 2021
<p><b>Safeguarding Policy Promotion</b> 'Promoting a Safer Church' must be publicised and promoted, and all Church Officers must have access to it.</p>	Completed	An ecopy of the P a SC booklet- and this has been circulated to all PCC members. A paper copy was given to both Ideford and Luton PCCs at the Meeting.
<p><b>Safeguarding Action Plan</b> The PCC must approve an action plan and review it regularly.</p>	Completed	Reviewed in detail and discussed at Luton PCC on 7th September 2020.. Also reviewed at the PCC meeting in Ideford on 16th September 2020
<p><b>Recruitment of Ex-Offenders</b> The PCC must have a policy regarding the recruitment of ex-offenders.</p>	Completed	Reviewed and a signed copy filed for Luton PCC on 7th Of September 2020. Ideford on the 16th of September

# Safeguarding Procedures

	Status	Notes
<p><b>Responding to Concerns or Allegations</b> The PCC must approve a procedure to deal promptly with any safeguarding concern or allegation (including any suspicion of abuse). This procedure is to be reviewed annually.</p>	Completed	The Responding to Allegations or Concerns Statement was reviewed by Rev Jane Frost and signed off after a ZOOM PCC meeting with both Ideford and Luton. Mentioned again at the recent meetings dated.....Ideford, and .....Luton.

# Safeguarding Roles

Status	Notes
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<p><b>Parish Safeguarding Representative</b> The PCC must safely recruit a lay person, not related to the incumbent, to the role of Parish Safeguarding Representative. The appointment is to be made in accordance with national 'safer recruitment' guidance.</p>	<p>Completed</p>	<p>Neither Ideford or Luton have an allocated Safeguarding Officer with access to the Dashboard within the PCC. SH is the Lead SG officer for the team and currently fills the roll of local SG Officer for these 2 PCCs.</p>
<p><b>Churchwardens</b> The churchwardens must be made aware of their safeguarding responsibilities.</p>	<p>Completed</p>	<p>Luton Church Wardens are aware of the SG Responsibilities and have completed all necessary SG Training. Ideford PCC does not have a Church Warden. This matter was discussed in detail at the Ideford PCC Meeting.</p>
<p><b>DBS Verifier</b> The PCC must appoint at least one DBS Verifier who is responsible for the administration of DBS applications. This role may be carried out by the Parish Safeguarding Representative.</p>	<p>Completed</p>	<p>There is no DBS Verifier attached to either the Luton or Ideford PCCs. SH carries this role for the Team at the present time.</p>

## Training for Key Roles

	Status	Notes
<p><b>Parish Safeguarding Representative</b> The Parish Safeguarding Representative must complete Foundation (C1), Leadership (C2) and Safer Recruitment (S1) training.</p>	<p>Completed</p>	<p>SH has completed all the required training.</p>
<p><b>Churchwardens</b> All churchwardens must complete Foundation (C1) and Leadership (C2) safeguarding training.</p>	<p>Churchwardens need to be appointed.</p>	<p>The Church Warden for Luton has completed all available training. Ideford PCC have not been able to recruit a church warden.</p>
<p><b>DBS Verifier</b> Every DBS Verifier must complete Safer Recruitment training (S1).</p>	<p>Completed</p>	
<p><b>PCC Members</b> All PCC members must complete Basic Awareness safeguarding training (C0).</p>	<p>One PCC member needs to complete Basic Awareness training (C0).</p>	<p>All active PCC members in Luton have completed their training. 1 PCC member in Ideford has yet to complete the C0 training. Information shared with the Ideford PCC Secretary. Discussed at length at the PCC meeting on the 16th of September 2020</p>

## Displayed Information

	Status	Notes
<p><b>Safeguarding Policy Notice</b> Each church building must display a notice about its safeguarding policy.</p>	Completed	The 2017 Policy Document for the Safeguarding Children and Vulnerable Adults was reviewed and signed off January 2018. This document can be found in the foyer of the Ideford and Luton churches.
<p><b>Safeguarding Who's Who</b> Each church building must display contact details for people who have safeguarding roles.</p>	Completed	Posters listing the SG contact locally and Diocesan SG Officers- is present in both churches and foyers. A Photograph of the SG officer was published in August 2020
<p><b>Parish Website</b> Safeguarding arrangements must be clearly visible on the front page of a parish website (if you have one).</p>	Completed	A statement has been put on all 5 A Church websites and also added to the team website <a href="http://www.haldonteam.org.uk/index.php/safeguarding">http://www.haldonteam.org.uk/index.php/safeguarding</a> with a link on the left.

## Reviews and Reports

	Status	Notes
<p><b>PCC Agendas</b> Safeguarding must be a standing agenda item at every PCC meeting.</p>	Completed	The PCC Secretary has been reminded that SG discussions must take place at all PCC meetings in a more detailed and thorough manner. Reviewed at both PCC Meetings.
<p><b>Reports to the PCC</b> The Parish Safeguarding Representative must give regular reports to the PCC regarding safeguarding in the parish.</p>	Completed	A SG report along with agenda items has been sent to the PCCs for both Ideford and Luton prior to the Ideford Meeting on 16/09/2020, and the Luton PCC Meeting on 07/09/2020.
<p><b>Reports to the APCM</b> At the Annual Parochial Church Meeting, the PCC must report on safeguarding in the parish.</p>	Completed	A copy of this report will be sent to both the PCC secretaries and to the Haldon Team APCM Data base

	Status	Notes
<p><b>Review List of Church Activities</b> The PCC must confirm that the list of Church Activities on this dashboard is complete.</p>	Completed	<p>The Messy Church Initiative will not recommence during 2020. Prior to possible recommencement of this outreach initiative, a risk assesment, role profile, insurance review, and training completion must be completed. There are no other activities with children associated with Luton PCC. Confirmed on 7th September 2020.</p>

## Church Activities