

Bishopsteignton

Level 2 Action Plan for Promoting a Safer Church

Introduction

The Church of England's safeguarding policy statement, *Promoting a Safer Church*, says:

"All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan in place that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly."

This Action Plan has been produced by an application called *Safeguarding Dashboards* for the consideration of the PCC.

The PCC is invited to discuss, amend and approve this Action Plan.

Safeguarding Dashboards has three levels:

- Level 1 - Safer Foundations;
- Level 2 - Safer Activities;
- Level 3 - Safer Practices.

Further information about these levels can be found at... <https://tinyurl.com/roadmap-safeguarding>

This Level 2 Action Plan only covers Safer Foundations and Safer Activities.

Safeguarding Dashboards can also produce a Level 3 Action Plan once sufficient progress has been made at Level 2.

Date approved by the PCC: _____

Policies and Action Plan

	Status	Notes
Safeguarding Policy Approval The PCC must approve a parish safeguarding policy which complies with Church of England requirements.	Completed	Confirmed with PCC Secretary
Safeguarding Policy Promotion 'Promoting a Safer Church' must be publicised and promoted, and all Church Officers must have access to it.	Completed	An electronic copy has been circulated to all PCC members. Hard copy left with PCC Sec after meeting on 16/09/2020
Safeguarding Action Plan The PCC must approve an action plan and review it regularly.	Completed	Reviewed in detail at the PCC meeting and a signed copy was filed
Recruitment of Ex-Offenders The PCC must have a policy regarding the recruitment of ex-offenders.	Completed	Reviewed at the PCC meeting, signed and filed.

Safeguarding Procedures

	Status	Notes
Responding to Concerns or Allegations The PCC must approve a procedure to deal promptly with any safeguarding concern or allegation (including any suspicion of abuse). This procedure is to be reviewed annually.	Completed	The Responding to Allegations or Concerns Statement was sent to the PCC secretary on the 17th of July 2020 for review and sign off at the next PCC meeting. Signed off the 20th of July 2020 TBC. Discussed in detail at the PCC meeting on the 16th of September.

Safeguarding Roles

	Status	Notes
Parish Safeguarding Representative The PCC must safely recruit a lay person, not related to the incumbent, to the role of Parish Safeguarding Representative. The appointment is to be made in accordance with national 'safer recruitment' guidance.	Completed	SH is the named Safeguarding Officer for this Parish. The church warden KH will oversee all SG matters for this PCC with support from Sue Harvey. It is hoped that a designated SG officer will offer to take this role over in the future.

	Status	Notes
Churchwardens The churchwardens must be made aware of their safeguarding responsibilities.	Completed	
DBS Verifier The PCC must appoint at least one DBS Verifier who is responsible for the administration of DBS applications. This role may be carried out by the Parish Safeguarding Representative.	Completed	SH fills this role for the Parish at this point in time.

Training for Key Roles

	Status	Notes
Parish Safeguarding Representative The Parish Safeguarding Representative must complete Foundation (C1), Leadership (C2) and Safer Recruitment (S1) training.	Completed	
Churchwardens All churchwardens must complete Foundation (C1) and Leadership (C2) safeguarding training.	Completed	
DBS Verifier Every DBS Verifier must complete Safer Recruitment training (S1).	Completed	SH has completed this training.
PCC Members All PCC members must complete Basic Awareness safeguarding training (C0).	One PCC member needs to complete Basic Awareness training (C0).	There have been some changes on the PCC. On the day of the PCC meeting one PCC member said that she had not completed the C0 training. The link was sent to the PCC sec for sharing.

Displayed Information

	Status	Notes
Safeguarding Policy Notice Each church building must display a notice about its safeguarding policy.	Completed	An updated Safeguarding Policy Notice will be signed off at the first meeting of the PCC in 2021.
Safeguarding Who's Who Each church building must display contact details for people who have safeguarding roles.	Completed	Updated posters were left with the PCC secretary after the PCC meeting on the 16th of September. We discussed the need for all SG posters to be put in a position easily viewable by members of the public.

	Status	Notes
<p>Parish Website Safeguarding arrangements must be clearly visible on the front page of a parish website (if you have one).</p>	Completed	The Team website and the A Church Near You website has safeguarding links and contact details. Updated details have been up loaded onto the website since the PCC meeting.

Reviews and Reports

	Status	Notes
<p>PCC Agendas Safeguarding must be a standing agenda item at every PCC meeting.</p>	Completed	The PCC Secretary has been reminded that SG discussions must take place at all PCC meetings in a more detailed and thorough manner.
<p>Reports to the PCC The Parish Safeguarding Representative must give regular reports to the PCC regarding safeguarding in the parish.</p>	Completed	A copy of the Action was provided in preparation for the PCC Meeting. The action plan was discussed in detail.
<p>Reports to the APCM At the Annual Parochial Church Meeting, the PCC must report on safeguarding in the parish.</p>	Completed	This Action Plan will be sent to the PCC and to the Haldon Team APCM data base in preparation for the APCM Meetin.
<p>Review List of Church Activities The PCC must confirm that the list of Church Activities on this dashboard is complete.</p>	Completed	Because of CV19 retrictions and the need to conduct Risk Assesments, training, role profile generation and Insurance Reviews, it has been decided not to recommence the Open the Book outreach initiative until 2021.

Church Activities