



Diocese of Exeter – West Teignmouth [St James the Less] Parish

Annual Parochial Church Meeting,
following on from the
Annual Meeting of Parishioners for the Election of Church Wardens
Sunday, 28 April 2019 in Church at 11.55 am

- 1 Present: Elizabeth Ayress, Pam Bridger, Penny Brooks, Jane Chamberlain, Ray Handley, Andrew Harding, Kerstin Jones, Doris Pashley, Iris Phillpotts, Mary Prior, the Revd James Quin, Rosemary Tettmar, Anna Venables, Annie Williams, Claire Withnell, the Revd Roderick Withnell and Peter Wood.
Apologies were received on behalf of Val Clough, Anita Cooper, Caryl Hammond, Hazel Hammond, Elizabeth Higham and Tricia Stuckey
- 2 The Minutes of the Meeting held on 22 April 2018, read out by Peter Wood, agreed as a correct record and signed by the Revd Roderick Withnell.
- 3 No Matters Arising noted at meeting.
- 4 Elections:
 - a Parochial Church Council members
No nominations received prior to, or at meeting for one vacancy
The Revd Roderick Withnell thanked everyone for their participation in the business dealt with during the past year.
 - b Deanery Synod representatives
Anna Venables was nominated by Pam Bridger, seconded by Doris Pashley, agreed nem. con.
She will join Peter Wood, commencing his second year of the three year triennial.
- 5 Electoral Roll Report:
Pam Bridger [Electoral Roll Officer] stated that at the 2018 Annual Parochial Church Meeting there were 71 names on the West Teignmouth [St James the Less] Parish Electoral Roll. This year a completely new Roll had to be compiled, and after contacting all previous members and new people attending the church, it now has a total of 57 names on the 2019 Electoral Roll.
Peter Wood confirmed that the parish could still elect 2 lay representatives to deanery synod from the parish.
The Chairman then thanked Pam for undertaking this task on behalf of the PCC.
- 6 Sidesmen: the list of those who had served in this capacity for the past year was read out to meeting; and with no other names to be added for the coming year – agreed nem. con. by members present.
- 7 Treasurer's Reports:
 - a Annual Report and Financial Statements for year ended 31 December 2018
Andrew Harding, serving as a co-opted member of the PCC and Honorary Treasurer, stated that copies of these accounts had been available to members of the congregation for the past few weeks.
He then thanked everyone participating in regular giving schemes and for the fundraising efforts.
With no questions raised, they were agreed nem. con. endorsed by applause from members present at meeting.
 - b Appointment of Auditors for 2019 Financial Statements:
It was proposed by Andrew Harding, seconded by Annie Williams and agreed nem. con. for Lichfield Diocese to continue to undertake the Independent Examiner's Report for the West Teignmouth [St James the Less] PCC
- 8 Annual Parochial Church Meeting – additional reports 2019 [copy filed with Minutes]
Peter Wood apologised for the size of print of these reports available prior to meeting.
- 9 Vicar's Report: presented to meeting and copy filed with Minutes
- 10
 - a Diocesan Safeguarding Policies and Procedures:
The Revd Roderick Withnell noted that the parish continues to comply with safeguarding needs under the guidance of the Holdon Team Safeguarding Officer, who has been getting people through the various safeguarding requirements appropriate to their position.
Further discussion about Parish Safeguarding Officer to be discussed by PCC
 - b General Data Protection Regulations [GDPR]
The Chairman also noted that parish complies with revised national guidelines – effective from May 2018
- 11 With there being no other business, the Annual Parochial Church Meeting closed at 12.10 pm